

COUNTY OF LOS ANGELES

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DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

March 2, 2009

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director of Mental Health

A handwritten signature in dark ink, appearing to be "MJS", is written over the printed name of Marvin J. Southard.

SUBJECT: **REQUEST TO AMEND INFORMATION TECHNOLOGY SUPPORT SERVICES
MASTER AGREEMENT WORK ORDERS NO. N10-0212 AND N10-0224 FOR
TWO MENTAL HEALTH SERVICES ACT ASP.NET APPLICATION
DEVELOPMENT CONSULTANTS FOR THE DEPARTMENT OF MENTAL
HEALTH**

This is to advise your Board of my intent to request the Internal Services Department (ISD) to amend Information Technology Support Services Master Agreement (ITSSMA) Work Orders N10-0212, with Computer Professionals Unlimited, Inc., dba Rydek Computer Professionals and N10-0224 with Illuminous Enterprises, Inc., to increase the total maximum dollar amount of each Work Order by \$100,000, from \$149,995 to \$249,995. This added funding will increase the total cost of the two Work Orders from \$249,995 to \$499,990. The period of performance for these two Work Orders is effective August 22, 2007 through August 31, 2009. In accordance with ITSSMA guidelines, prior Board notice is required for projects that will exceed \$300,000.

BACKGROUND

In November 2004, voters in California passed Proposition 63, now called the Mental Health Services Act (MHSA). MHSA provides a great opportunity for the Department of Mental Health (DMH) to reengineer the way it delivers mental health services, but it also requires significantly improved automated support in order to meet State expectations for performance and outcome measures reporting. DMH cannot meet MHSA program transformation and reporting expectations with its current information system.

The Chief Information Office Bureau (CIOB), Data Warehouse and Reporting Division (DWR) is responsible for the development and maintenance of an organizational data warehouse and the development of data reporting services for DMH. DWR develops software applications that serve as a mechanism for data capture from various sources within the organization. DWR also produces reports based on the data captured by these applications on an "as-needed" basis by management, other departments and local and State agencies.

SCOPE OF WORK

These Work Orders will continue to provide two Consultants who will complete the following tasks:

- Develop new ASP.NET applications as needed to support MHSA program implementation
- Develop enhancements to existing MHSA ASP.NET applications
- Support and maintain existing MHSA ASP.NET applications
- Develop standardized and ad-hoc reports
- Develop and maintain documentation for all MHSA ASP.NET applications
- Serve as a liaison between MHSA committees and DWR
- Develop, maintain and troubleshoot ASP.NET-based database-driven applications
- Analyze business and technical requirements and develop ASP.NET solutions based on these requirements
- Fully test ASP.NET applications and provide documentation supporting test methods and results
- Author user and technical documentation
- Provide regular status reports on all work activity to management

JUSTIFICATION

MHSA is a huge transformation of and increase in mental health service delivery enabled by a comparable increase in new projects, both Information Technology (IT) and programmatic, that is unaccompanied by a commensurate increase in the resources responsible for developing and supporting those projects. MHSA represents an approximately twenty percent (20%) increase in workload for CIOB and will require a level of IT support for DMH operations well beyond what can be delivered with current resources. The goal of these work orders is to provide additional resources to meet the growing demand for custom application development projects and associated tasks to support the programs, services, and goals implemented through the MHSA. Access to clinical information to support mental health services delivery will be dependent on web-based applications, and the DMH IT infrastructure will necessarily need to be more reliable and technical support more responsive if clinicians are to have confidence in the new environment. Ready access to digitally captured information is vital to the accomplishment of the transformational goals of MHSA and to monitoring progress towards transformational goals over time.

FINANCIAL IMPACT

The additional funding requested for this engagement will be sufficient to complete the ASP.NET application development work, within the original scope defined above. DMH CIOB does not anticipate having to amend these Work Orders beyond the time and dollars specified.

These two Work Orders were initially executed for a maximum Work Order amount of \$299,990. The maximum amount of the Work Orders will be increased as follows:

Work Order No.	Current Work Order Max	Proposed Increase for FY 2008-09	Total Work Order Max
N10-0212	\$149,995	\$100,000	\$249,995
N10-0224	\$149,995	\$100,000	\$249,995
Total	\$299,990	\$200,000	\$499,990

The two Work Orders are fully funded by MHSA One-Time IT funding. Funding has been allocated in the DMH IT Budget for Fiscal Year (FY) 2008-09.

NOTIFICATION TIMELINE

Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to amend this Work Order to increase the maximum dollar amount. If no objection is received from your Board within two (2) weeks of this filing, we will request that ISD proceed with the amendment of this Work Order.

If you have any questions or need additional information, please contact me at (213) 738-4601, or your staff may contact Robert Greenless, Ph.D., DMH Chief Information Officer, at (213) 251-6481.

MJS:KW:RG

c: Executive Officer, Board of Supervisors
Chief Executive Office
County Counsel
Director, Internal Services Department
Henry Balta, County CIO
Robert M. Greenless, DMH/CIO
Lyn Wallensak, DMH

NOTED AND APPROVED:

 3-6-09
Richard Sanchez Date
Interim Chief Information Officer